



May 17th 2018

Minutes

The Colchester Housing Authority met on May 17th for its annual business meeting at Dublin Village. In attendance were: Robert Gustafson, Executive Director, Janet Labella, Chairperson, Denise Salmoiraghi, Treasurer, and Lou DelPivo, Tenant Commissioner. Also in attendance was Mr. Steven Pratt resident of Dublin Village.

The meeting was called to order at 7:05 PM.

The meeting minutes for March were reviewed; a motion was made by Denise and seconded by Lou to accept the minutes as submitted; the motion passed unanimously. A motion was made by Lou and seconded by Denise to accept the Financial Report as submitted by the Executive Director; the motion passed unanimously.

ADDITIONS TO THE AGENDA none

PUBLIC COMMENT

Steven Pratt expressed his concerns regarding the proposed no smoking rule and the time line of finishing the SCBG work. Mr. Pratt was informed that his concerns would be taken into consideration before a no smoking policy was put in place and that he is welcome to attend the next SCBG job meeting.

COMMUNICATIONS

Ongoing communications with L. Wagner, C. Oneil and A. Gil re: SCBG.
D/E/F construction returned 5-8-18 to back fill curbing, spreading top soil and grass seed on areas of sidewalk replacement.
The next job meeting will be Friday 5-18-18.

REPORT OF EXECUTIVE DIRECTOR

4-26 Redetermination notices sent to Breeds Tavern residents.
4-27 The revised SSHP grant application was submitted to the DOH.
5-1 Our insurance agent came to review and quote insurance for Breeds Tavern resulting in a savings of 4,500.00 for better coverage.
5-2 Year ending RFP's sent to DOH for RAP 15,741.00 & RSC 3,650.00.
5-7 Breeds Tavern E-Board meeting was held here at Dublin Village.
5-14 A tree removal contractor was shown trimming and removal work at Breeds Tavern.
5-14 Breeds Tavern meeting held at Town Hall. A quote for yard and lawn maintenance was received.

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Directors report continued

5-14 A quote from Brian's lock and key was received to re-key Breeds Tavern.
5-14 Our management plan for 7-18---6-19 was sent to CHFA for review.
5-15 A contractor was shown Breeds Tavern 11-5 for a quote for major repairs.
5-16 Our rent roles were sent to DOH for review.
5-16 The Colchester water department installed a new meter in Breeds Tavern 11-5.
5-17 A second contractor was shown Breeds Tavern 11-5 for a quote for those major repairs.
Seven more application's have been sent out since our last meeting.
There's 65 qualified applicant's on our Senior housing waiting list.
The first of three units vacated has been completed and leased at Ponemah Village, work continues on the others.

REPORT OF TENANT COMMISSIONER

Lou reported the residents are happy that fair weather has arrived, SCBG work has resumed and gardening is in progress.

UNFINISHED BUSINESS-none

NEW BUSINESS- none

The meeting was adjourned at 7:45

Respectfully Yours,

Robert Gustafson
Temporary Secretary.

CC: Janet LaBella – Chairperson
CHA Board of Commissioners
Town Clerk

